

**MINUTES OF MEETING
NORTHLAKE STEWARDSHIP DISTRICT**

The Board of Supervisors of the Northlake Stewardship District held a Regular Meeting on November 9, 2023 at 5:00 p.m., or as soon thereafter as the matter may be heard, at 6102 162nd Avenue E, Parrish, Florida 34219.

Present at the meeting were:

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|--------------------------|--|
| Stephen (Steve) Cerven | Chair |
| A. John Falkner | Vice Chair |
| Scott Falkner | Assistant Secretary |
| Roy Cohn (via telephone) | Assistant Secretary |
| Roger Aman | Assistant Secretary (appointed at meeting) |

Also present:

| | |
|--------------------------------|------------------|
| Cindy Cerbone | District Manager |
| Jere Earlywine (via telephone) | District Counsel |

**AS AUDIO WAS NOT AVAILABLE, THE MINUTES
WERE TRANSCRIBED FROM THE DISTRICT MANAGER'S NOTES**

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Ms. Cerbone called the meeting to order at 6:13 p.m.

Supervisors Steve Cerven, A. John Falkner and Scott Falkner were present. Supervisor Roy Cohn attended via telephone. Supervisor Jeff Cerven was not present.

SECOND ORDER OF BUSINESS

Public Comments

No members of the public spoke.

THIRD ORDER OF BUSINESS

**Acceptance of Resignation of Jeff Cerven
[Seat 4]; Term Expires November 2024**

On MOTION by Mr. Cerven and seconded by Mr. A. John Falkner, with all in favor, the resignation of Mr. Jeff Cerven, was accepted.

FOURTH ORDER OF BUSINESS

Consider Appointment of Roger Aman to Fill Unexpired Term of Seat 4

Mr. Cerven nominated Mr. Roger Aman to fill Seat 4. No other nominations were made.

On MOTION by Mr. Cerven and seconded by Mr. A. John Falkner, with all in favor, the appointment of Mr. Roger Aman to Seat 4, was approved.

- **Administration of Oath of Office to Appointed Supervisor (the following will be provided in a separate package)**

Ms. Cerbone, a Notary of the State of Florida and duly authorized, administered the Oath of Office to Mr. Roger Aman. She reviewed the following:

- A. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees**
- B. Membership, Obligations and Responsibilities**
- C. Financial Disclosure Forms**
 - I. Form 1: Statement of Financial Interests**
 - II. Form 1X: Amendment to Form 1, Statement of Financial Interests**
 - III. Form 1F: Final Statement of Financial Interests**
- D. Form 8B – Memorandum of Voting Conflict**

Mr. Cerven and Mr. Earlywine discussed and agreed on certain language to incorporate into the Form 8B that Mr. Aman will execute.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2024-01, Appointing and Removing Officers of the District and Providing for an Effective Date

Mr. Cerven nominated the following slate:

- | | |
|------------------------|------------|
| Stephen “Steve” Cerven | Chair |
| A. John Falkner | Vice Chair |

| | |
|---------------|---------------------|
| Roy Cohn | Assistant Secretary |
| Scott Falkner | Assistant Secretary |
| Roger Aman | Assistant Secretary |

No other nominations were made.

Prior appointments by the Board for Secretary, Treasurer, Assistant Treasurer and Assistant Secretary Cindy Cerbone remain unaffected by this Resolution.

On MOTION by Mr. Cerven and seconded by Mr. Scott Falkner with all in favor, Resolution 2024-01, Appointing and Removing Officers of the District, as nominated, and Providing for an Effective Date, was adopted.

SIXTH ORDER OF BUSINESS

Consideration of Resolution 2024-02, Adopting an Amended General Fund Budget for Fiscal Year 2023/2024, Providing for Appropriations; Addressing Conflicts and Severability; and Providing for an Effective Date

Ms. Cerbone stated that it was necessary to Amend the Fiscal Year 2023/2024 General Fund budget to reflect changes in the actual and anticipated appropriations of the budget.

On MOTION by Mr. Cerven and seconded by Mr. John Falkner with all in favor, Resolution 2024-02, Adopting an Amended General Fund Budget for Fiscal Year 2023/2024, Providing for Appropriations; Addressing Conflicts and Severability; and Providing for an Effective Date, was adopted.

SEVENTH ORDER OF BUSINESS

Update: Merger with Rye Ranch CDD

Updates were provided on the merger with the Rye Ranch CDD.

EIGHTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of September 30, 2023

On MOTION by Mr. Cerven and seconded by Mr. Aman, with all in favor, the Unaudited Financial Statements as of September 30, 2023, were accepted.

NINTH ORDER OF BUSINESS

Approval of September 27, 2023 Public Hearing and Regular Meeting Minutes

On MOTION by Mr. A. John Falkner and seconded by Mr. Scott Falkner, with all in favor, the September 27, 2023 Public Hearing and Regular Meeting Minutes, as presented, were approved.

TENTH ORDER OF BUSINESS

Staff Reports

- A. District Counsel: Kutak Rock LLP**
- B. District Engineer: ZNS Engineering, L.C.**
- C. District Manager: Wrathell, Hunt and Associates, LLC**

There were no reports.

- **NEXT MEETING DATE: November 15, 2023 at 5:00 PM**
 - **QUORUM CHECK**

The November meeting will be cancelled and the December meeting will likely be cancelled.

ELEVENTH ORDER OF BUSINESS

Board Members' Comments/Requests

There were no Board Members' comments or requests.

TWELFTH ORDER OF BUSINESS

Public Comments

No members of the public spoke.

THIRTEENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Cerven and seconded by Mr. Scott Falkner, with all in favor, the meeting adjourned at 6:19 p.m.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]


Secretary/Assistant Secretary


Chair/Vice Chair